HHA
Palm Beach County

2019 SCORECARD FOR COC RENEWAL APPLICATIONS

The Non Conflict Grant (NCG) Review Committee will use scorecard to rate the local renewal project applications for the U.S. Department of Housing and Urban Development (HUD) 2019 Continuum of Care (CoC) Program Competition funding.

The scorecard has four goals:

- Fund organizations that have the capacity to run effective programs (can manage and administer a HUD-funded program, can operate on reimbursement basis, have experience servicing this or a similar population)
- Fund projects that reflect the Palm Beach County Housing and Homeless Alliance (HHA), the local CoC, and HUD's priorities: permanent supportive housing and serving the chronically homeless
- Incentivize agencies to be members in good standing with HHA and actively input data into the HMIS system.
- Ensure that funded projects are being good stewards of HUD CoC Program funding in Palm Beach County and performing to HUD and HHA's standards.

Reviewer:	
Applicant:	
Project Name:	
Project Type:	
Reviewer Signature:	
Date:	

Scoring:

Each application is scored by at least one member of the NCG Review Committee and one staff member of the Division of Human and Veteran Services (DHVS), the CoC Lead Agency. Scores are averaged together to obtain the final score in each category.

PROJECT QUALITY REQUIREMENTS	Maximum Score Possible:	
Further review will be triggered if the application does not score a minimum of 33% or 46 points on the scoring tool. The Review Committee will determine if the project is ineligible for inclusion in the final PBC CoC application or will receive reduced funding as a result of scoring.	PSH:	210
	RRH - DV:	190
	RRH – Youth:	190
	Tie Break:	20
PROJECT SCORE: Final Overall Score of Application		

A. HHA and PBC Prioritization (10 points possible)	Project Score:
Dedicating Beds for Chronically Homeless DV, Youth, Family Participants	
1 What percentage of the project's **PSH** beds are dedicated for chronically homeless Participants?	100%: 10 points 99% and below: 0 pts
2 What % of the projects beds are **RRH**; DV; Youth (18-25); Families with children	100%: 10 points 99% and below: 0 pts

B. Match and Leverage (25% required as per regulation for SS/ Operations & Admin)	Project Score:	
Match and leverage amounts are based on documentation submitted by the applicant by the submission deadline. Information submitted after the deadline will not be included in the scoring of these sections. In addition, leverage and match forms/letters must be **Program Specific.**		
	Standard Met	
1. Documentation of Match	**Possible Score**	**Project Score**
Do the match form(s)/letter(s) sufficiently document the required 25% match for the specific renewal project?	Standard Met 10 pts Standard Unmet 0 pts	_____
2. Leverage	**Possible Score 10 pt**.	Project Score:
Total leverage (list total) $	$	
Total $ request from HUD $	$	
Ratio of leverage to request (leverage divided by request)	$	
	Ratio 100%-149%	Standard for PBC
	Ratio 150% to 199%	4 points
	Ratio 200% to 299%	8 points
	Ratio 300% and up	10 points

C. Project Performance	Project Score:		
Unless otherwise noted, the following project performance scores are based on calendar year (**January 1, 2018 to December 31, 2018**) HMIS report. If projects have not been operational for one year, the data will be based upon what is currently in the HMIS system. If projects have not input data into the HMIS system, the project will receive either no points or the most negative points available for each question.			
Possible Points +	PSH =85	RRH DV =75	RRH Youth =75

Populations Served	Possible Score	Project Score
1. Length of time between project start date and housing move-in-date What is the percentage of program participants placed in housing within 30 days after referral to RRH? **APR Q22c**	100% - 80% = 10 79% - 60% = 8 59% - 40% = 6 39% - 20% = 4 19% or less = 0	
2. Exits to permanent housing Did 90% or more program participants move from RRH to PH? **APR Q23a & b**	90% or more = 25 89% - 85% = 20 84% - 80% = 15 79% - 75% = 10 74% - 70% = 5 69% or less = 0	
3. Exits to permanent housing Did 90% or more program participants remain in PSH or move from PSH to PH? **APR Q23a & b** **Remain = Q5a**	90% or more = 25 89% - 85% = 20 84% - 80% = 15 79% - 75% = 10 74% - 70% = 5 69% or less = 0	
4. Returns to Homelessness Did 15% or less program participants return to homelessness within 12 months of exit to PH? **HMIS Report – Sys PM Measure 2**	15% or less = 15 16% - 20% = 5 21% or more = 0	
5. New or increased income and earned income For program participants who remained in the program, did 8% or more increase their income? *Note: This question does not apply to DV applications and should not be included in their final score.* **APR Q19a1**	8% or more = 2.5 Less than 8% = 0	
6. New or increased income and earned income For program participants who remained in the program, did 10% or more increase their non-employment income? *Note: This question does not apply to DV applications and should not be included in their final score.* **APR Q19a1**	10% or more = 2.5 Less than 10% = 0	
7. New or increased income and earned income For program participants who exited the program, did 8% or more increase their income?	8% or more = 2.5 Less than 8% = 0	

Note: This question does not apply to DV applications and should not be included in their final score. **APR Q19a2**		
8. New or increased income and earned income For program participants who exited the program, did 10% or more increase their non-employment income? *Note: This question does not apply to DV applications and should not be included in their final score.* **APR Q19a2**	10% or more = 2.5 Less than 10% = 0	

D. Serve to High Needs Population Unless otherwise noted, the following project performance scores are based on calendar year (**January 1, 2018 to December 31, 2018**) HMIS report. If projects have not been operational for one year, the data will be based upon what is currently in the HMIS system. If projects have not input data into the HMIS system, the project will receive either no points or the most negative points available for each question.	**Project Score:**	
Possible Points +	**PSH = 35 RRH DV = 30 RRH Youth = 30**	

Populations Served	**Possible Score**	**Project Score**
9. Assessment Score -RRH Does the assessment score indicate that 95% or more of the program participants require RRH or more intensive intervention? *Note: DV applicants are to be awarded full points for this questions since 100% or their clients are assessed using a different process.* **HMIS Report**	95% or more = 15 90% - 94% = 10 85% - 89% = 5 85% or less = 0	
10. Homeless Category – RRH Does 75% or more of program participants fall into Category 1, 2 or Category 4 homeless status? **HMIS Report**	75% or more = 15 74% or less = 0	
11. Zero Earned Income – PSH Did 80% or more of program participants entered program with zero earned income? **APR Q16**	80% or more = 10 79% or less = 0	

12. One or more disability – PSH Does 75% or more program participant have one or more disability type? *Note: Singles Projects- SAGE (APR Q13a2)* *Family Projects-Client Track (APR Q22a2 & Q22b2) Report includes only adult data.* **APR Q13a2, APR Q22a2 & Q22b2**	75% or more = 15 74% or less = 0	
13. Homeless Category – PSH Did 100% of program participants who entered program after October 1, 2015 from Category 1, 2 or Category 4 homeless status? **HMIS Report**	No entry – Legacy = 10 100% or more = 10 99% - 65% = 5 64% or less = 0	

E. Project Effectiveness		**Project Score:**	
Possible Points +		**PSH = 40 RRH DV = 40 RRH Youth = 40**	

Populations Served	Possible Score	Project Score
14. Project has reasonable costs Was 100% of project funding allocation expended in the previous grant year?	100% = 20 90% - 99% = 10 89% or less = 0	
15. Coordinated Entry Participation Are 95% or more of entries to program from coordinated entry referrals? *Note: DV applicants are to be awarded full points for this questions since DV programs use a different CE process.*	95% or more = 10 85% - 94% = 5 84% or less = 0	
16. Housing First Does the project applicant commit to implementing a Housing First and/or Low Barrier model?	Yes = 10 No = 0	

F. Other and Local Criteria		**Project Score:**	
Possible Points +		**PSH = 10 RRH DV = 10 RRH Youth = 10**	

Populations Served	Possible Score	Project Score

17. CoC Monitoring Score Is the agency free of any CoC Monitoring findings for HUD programs?	0 findings = 10 1 finding = 5 2 findings = 2 3+ findings = 0	

18. Unit Utilization Rate
What is the program's unit utilization rate?
  1) $Q9\ Average = \dfrac{January + April + July + October}{4}$
  2) $\dfrac{Q9\ Average}{Available\ Beds\ or\ Units} \times 100$
 	
Q9 Average can be found in **APR Q7b for Persons/Singles and Q8b for Households/Families** and number of units is found in grant application. *
 	
* **Beds** for singles programs and **units** for family programs
	95% or higher = 5
	85% - 94% = 2
	80% - 84% = 1
	0% - 79% = 0	

Bonus Questions: (total possible bonus points: 15) Unless otherwise noted, the following project performance scores are based on calendar year (**January 1, 2018 to December 31, 2018**) HMIS report. If the project has not been operational for one year, the data will be based upon what is currently in the HMIS system. If projects have not input data into the HMIS system, the project will be eligible for bonus question points.	Project Score:

Populations Served	Possible Score	Project Score
If the project applicant has additional non-HUD funded homeless beds (not a part of this project application), are those beds being entered into the HMIS system?	Yes = 5 No = 0	
Percentage of program leavers that were employed at program exit? _____%	50% or more = 10 30% - 49% = 5 10% - 29% = 2 9% and below = 0	

Tie Breaker (if needed): (Maximum tie breaker points = 20) The project must meet the minimum attendance requirements and points will be given based upon the overall attendance for each question.	Project Score:

Populations Served	Possible Score	Project Score

Did the applicant participate in HHA meetings? (Minimum of 70% required) _____% of HHA meeting attended	75% = 2 pts 85% = 5 pts 95% = 10 pts	
Did the applicant participate in at least one committee of the HHA and attend at least 60% of the committee meetings? (Minimum required) _____% of committee meetings attended 60% minimum attendance	1 Committee = 2 2 Committees = 5 3 or more Committees = 10	
Second Tie Breaker (if needed) The project with the greatest leverage will be ranked higher. Which project has the greatest leverage?		